



## Travis County Commissioners Court Agenda Request

Meeting Date: 4/12/2011, 9:00 AM, Voting Session  
Prepared By: Lee Perry, Purchasing, 854-9724  
Elected/Appointed Official/Dept. Head: Cyd Grimes, Purchasing Agent  
Sponsors: Judge Biscoe

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### **AGENDA LANGUAGE:**

Authorize Purchasing Agent to Commence Negotiations with the highest qualified firm, LJA, Inc., in response to RFQ No. Q110113-LP, Gilbert Road Extension Design.

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### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

On January 26, 2011, seventeen (17) proposals were received for design of the Gilbert Road Extension project, in which TNR staff evaluated and rated the qualifications of each firm using a standard rating form, as developed by TNR. As a result, a short-list consisting of the top three ranking firms was generated. Each short-listed firm was interviewed on March 10, 2011 to determine the highest qualified firm for completing the required work. TNR staff rated the firms based upon their responses to standardized questions as developed by TNR.

The initial interview process resulted in a tie between the two highest qualified firms. A second interview with each firm's Project Manager was held on March 24, 2011 to determine the highest qualified firm. TNR staff rated the firms based upon their responses to the standardized questions for asked during the second interview process of the Project Managers.

As a result, TNR recommends the highest rated firm, LJA, Inc., for this project, and requests authorization to commence negotiations. Attached is TNR's corroborating memo with the necessary matrix showing point totals for each firm.

**Contract Expenditures:** Within the last 12 months \$0.00 has been spent against this contract.

### **Contract-Related Information:**

Award Amount: N/A

Contract Type: Professional Service Agreement

Man - ACTION  
REE  
3-28-11  
MB



**TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT**

**STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE**

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March 24, 2011

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**MEMORANDUM**

**TO:** Cyd V. Grimes, C.P.M., Purchasing Agent  
**FROM:** Steve Manilla, P.E., County Executive, TNR  
**SUBJECT:** Proposed Gilbert Road Extension  
RFQ# Q110113-LP  
Professional Services Agreement for Engineering Design

The following information is for your use in preparing an agenda item for Commissioners' Court action. Please contact either me at ext. 4-9383 or Miguel Villarreal, P.E., Project Manager at ext. 4-7586 if you have any questions or need additional information.

**Proposed Motion:**  
Consider and take appropriate action on TNR's request to negotiate a professional Services Agreement for Gilbert Road Extension, in Precinct One with LJA, Inc.

**Summary and Staff Recommendations:**  
On December 13, 2010, TNR requested the Purchasing Office to obtain professional consulting services for engineering design for the Gilbert Road Extension project. Purchasing, together with TNR Public Works, developed an RFQ for these services and on January 26, 2011 received proposals from seventeen (17) firms. TNR staff evaluated and rated the qualifications of each firm and LJA was the highest rated and the most qualified firm for this project.

The professional services agreement will be for the development of designed construction PS& E documents for the Gilbert Road Extension located in south east Travis County Precinct One (see attached map). The project includes alignment alternative analysis and engineering design of extending Gilbert Road from FM 969 to Austin's Colony where it will connect to existing Westall Street and Sandifer Street. The design will be coordinated with TXDOT, Del Valle ISD, and other stakeholders.

Staff recommends approving Purchasing and TNR to negotiate a Professional Services agreement with LJA, Inc. TNR and Purchasing will present the PSA to Court for approval after completion of negotiations.

**Budget and Fiscal impact:**

Funding for this project will come from 1984 Road Bonds. The total amount approved is \$200,000. The source of funding is as follows:

Requisition Number: 519041  
Account Number: 452-4941-759-8164  
Project Number: 84B00R  
Comm/Sub-Comm.: 968/057

**Issues and Opportunities:**

This project will extend Gilbert Road from FM 969 to the Austin's Colony where it will connect to existing Westall Street and Sandifer Street. This new road will provide a second primary access to the Austin's Colony and will allow for traffic in and out of the subdivision to bypass the congested intersections on FM 969 at Hunters Bend Road and Hound Dog Trail during peak hours. This project may be considered for inclusion in the upcoming November 2011 bond referendum for the construction phase.

Del Valle ISD has expressed support for this project. Community support for this project was expressed by community representatives during a November 2010 community meeting at Santa Barbara Church.

Authorizations:  
Jessica Rio, PBO

Attachment: Evaluation Result  
Vicinity map

cc: Cynthia McDonald, Donna Williams-Jones, Brunilda Cruz, TNR Financial Services  
Steve Sun, P.E., TNR Engineering Division Manager  
Lee Perry, Purchasing Assistant Buyer  
Mike Crawford, Auditor' Office  
Miguel Villarreal, TNR Project Manager

RFQ PROPOSAL EVALUATION PORTION (17 Total)										
Gilbert Road Extension										
REVIEWER	Steger	Klotz	Dannonb	CP&Y	HALFF	Binkley	Pape	LJA	PBSJ	
REVIEWER 1	3.90	4.45	3.35	4.45	4.45	3.90	3.90	4.45	4.45	
REVIEWER 2	3.40	4.45	3.60	4.35	4.45	3.30	3.60	4.30	4.30	
REVIEWER 3	2.30	3.70	2.70	3.90	3.80	2.80	2.70	4.45	3.80	
PROPOSAL EVALUATION TOTAL	9.60	12.60	9.65	12.70	12.70	10.00	10.20	13.20	12.55	
RANK ORDER	16	4	15	2	2	13	12	1	6	

REVIEWER	MACTE	Bridge	Doucet	Espy	Armstrong	KBR	Hult-Zollars	MEC
REVIEWER 1	4.45	4.45	3.90	3.90	4.45	3.90	3.90	4.45
REVIEWER 2	4.25	4.25	3.25	3.50	4.20	4.20	4.35	3.85
REVIEWER 3	3.35	3.05	2.80	1.95	3.10	3.90	4.35	3.25
PROPOSAL EVALUATION TOTAL	12.05	11.75	9.95	9.35	11.75	12.00	12.60	11.55
RANK ORDER	7	9	14	17	9	8	4	11

<b>INITIAL INTERVIEW EVALUATION (3)</b>			
<b>REVIEWER</b>	<b>Half</b>	<b>CP&amp;Y</b>	<b>LJA</b>
REVIEWER 1	2.5	2.5	2.5
REVIEWER 2	2.5	2.6	2.7
REVIEWER 3	2.9	3.0	2.9
<b>INTERVIEW TOTAL</b>	7.9	8.1	8.1
<b>Rank Order</b>	3	1	1

<b>PM INTERVIEW EVALUATION (2)</b>		
<b>REVIEWER</b>	<b>CP&amp;Y</b>	<b>LJA</b>
REVIEWER A	83.0	88.0
REVIEWER B	90.0	87.0
REVIEWER C	74.0	76.0
<b>INTERVIEW TOTAL</b>	247.0	251.0
<b>Rank Order</b>	2	1

